



## Digital Leadership Group

### TERMS OF REFERENCE

#### 1. Constitution

1.1. The Executive Committee has established a committee comprising members of staff

Á Z ] Z Á ] o o I v } Á v • š Z ] P ] š o > Œ • Z ] % o ' Œ } μ % o ~ Z š Z > ' |

#### 2. Purpose and Remi

2.1. The DLG exists to accelerate support an accelerated product roadmap and scale digital-first working practices across the BBC, in support of the Value for All strategy.

2.2. It tracks progress towards digital maturity across the BBC Group t both what work is being done and how the work is being carried out

2.3. It recommends strategic decisions to the Executive Committee that impact Value for All strategy

2.4. The DLG has delegated authority to action changes with respect to the scope outlined in these Terms of Reference.

2.5. The DLG has the authority to review any area outlined in the scope of these Terms of Reference and to work with any colleague across the organisation to achieve this.

#### 3. Governance

3.1. The DLG will work with Strategy to set Digital Targets.

3.2. The DG will review performance with the Executive Committee formally through the HYPR and FYPR process and provide monthly updates on progress

3.3. Digital metrics will be included in the top level scorecard reviewed by Executive Committee and Board

#### 4. Membership

4.1. The Chair of the DLG is the Chief Product Officer

4.2. In the absence of the Chair, a deputy will be appointed

4.3. The Chair has a casting vote

4.4. Members will comprise representatives from Product, Content, News, Studios, Nations, CCO; along with the Secretary

4.5. Other key people may be seconded on to DLG as required either temporarily or permanently and endorsed by the Executive Committee.

4.6. Duration of membership of the DLG will be ongoing; and will form part of the annual review.

#### 5. Frequency and attendance

5.1. The DLG will meet monthly, one week before Executive Committee.

5.2. Meetings may be called at any time by the Chair if required.

